

## St. Richard's Vestry Meeting Minutes

August 27, 2023

The August 27 meeting of the Saint Richard's Vestry was held in person at 12pm in the Parish Hall.

PRESENT: Dokie Walker, Jeff Krech, David Carlson, Pauline Hoehn, Steve Mueller, Warren Gillespie, Kyle Thomas, Brian Chase, Lucinda Saxon, Don Parker

ABSENT: Jonathan Wickline, Bobby Schmidt

ADDITIONAL ATTENDEES: Fr. Cameron Nations

1. 12:32 PM, Fr. Cameron led our opening prayer and called the meeting to order
2. Determination of quorum
3. Approval of July meeting minutes
  - a. Dokie made a motion for approval of last month's minutes
  - b. Lucinda seconded the motion
  - c. The motion was approved unanimously
4. Senior Warden Report -- (Please see report on Realm)
  - a. Pauline advised planning for August 20 Ministry Fair
  - b. Pauline mentioned Brian has continued working with Liza updating our website
  - c. Pauline advised we are making updates to our parishioner database
  - d. Pauline advised that we are expecting an update from David Todd on Visioning Reports next month
5. Junior Warden Report -- (Please see report on Realm)
  - a. Jeff advised that we are over budget for property and utilities for the month of July
  - b. Jeff advised we have made some minor repairs including trip hazards on walkways
  - c. Jeff advised that we still have WIFI problems that are being addressed
  - d. Jeff discussed a sales tax refund that we are due from the State of Texas, the check was lost (accidentally mailed to diocese), another check will be sent directly to St. Richard's
  - e. Jeff advised that the school project is 90% completed, fence and a few minor items yet to be completed
  - f. Large table has been removed from vesting room, table to be re-purposed
  - g. Jeff discussed that we are past due for a 5-year fire prevention test, this will be scheduled soon
  - h. Jeff discussed the future of St. Richard's landscaping work. Some of this will need to be added to the budget
  - i. Jeff discussed the need to eventually replace some older AC units
6. St. Richard's Preschool Report -- (Please see report on Realm)

- a. Fr. Cameron followed on Jeff's report re: upgrade with new covered areas with sun-shade, AstroTurf, and picnic tables
  - b. Fr. Cameron advised there are some new school board members including Justin Nordhausen.
7. Rector's Report – (Please see report on Realm)
  - a. Fr. Cameron discussed last Sunday's very successful kickoff event
  - b. Fr. Cameron advised that leaders will be keeping headcount of various events and activities
  - c. Fr. Cameron reiterated that David Todd will soon share the Strategic Visioning Report, a Vestry meeting for this to be scheduled by November, and the plan to be rolled out in January
  - d. Fr. Cameron advised all St. Richard's Vestry members to let Jenn know the email address that we wish to use for MS Teams
8. Emergency Preparedness
  - a. Don advised there will be an Emergency Preparedness Fair on September 22
  - b. Don discussed adding an emergency planning page on the St. Richard's website. Fr. Cameron will work with Brian to accomplish this.
  - c. Jeff discussed responses to emergency events will be discussed on ongoing Vestry meetings, and also updates to the congregation on emergency plans and responses
9. St. Richard's Vestry Executive Session
10. Pumpkin Patch discussion
  - a. Warren advised that pumpkins will not be delivered on pallets this year, Stony Point ROTC will assist again, and advertisements will be going out in local publications, Facebook, etc.
11. Closing Prayer